

正式駕駛執照 暫准駕駛執照 駕駛教師執照 申請表格

(不適用於申請學習駕駛執照及免試簽發正式駕駛執照)

APPLICATION FOR

FULL DRIVING LICENCE

PROBATIONARY DRIVING LICENCE

DRIVING INSTRUCTOR'S LICENCE

(Not Applicable to Application for Learner's Driving Licence and Direct Issue of Full Driving Licence)



查詢熱線
Enquiry Hotline
1823

所需文件 Required Documents

- (1) 身分證明文件的正本或副本；
 - (2) 你持有的駕駛執照及駕駛教師執照(如適用)的正本或副本；
 - (3) 駕駛考試表格的正本(只適用於新領執照)；
 - (4) 註冊醫生簽發的運輸署體格檢驗證書TD256(只適用於年滿七十歲或以上並申請正式/暫准駕駛執照的人士)；及
 - (5) 應繳費用 — 如以支票付款，請劃線並寫明「香港特別行政區政府」為收款人。
- (1) Original or photocopy of identity document;
 - (2) Original or photocopy of driving licence and driving instructor's licence (if applicable) held by you;
 - (3) Original driving test form (applicable to first issue of licence);
 - (4) Medical examination report form TD 256 duly completed by a registered medical practitioner (applicable to a person aged 70 or above who applies for Full/ Probationary Driving Licence); and
 - (5) The appropriate fee — if pay by cheque, please make cheque payable to "The Government of the Hong Kong Special Administrative Region" and crossed.

注意事項 Attention

- (1) 在填寫此申請表格前，請你閱讀本署《怎樣申請駕駛執照》小冊子或《怎樣申請駕駛教師執照》資料單張。你可在運輸署各牌照事務處索取這小冊子或單張，或瀏覽運輸署互聯網站<http://www.info.gov.hk/td>。
 - (2) 如你的姓名、地址或身分證明文件有變更，你須在72小時內以書面或填妥表格(TD 559)通知運輸署署長。
 - (3) 如你在日後患上任何疾病或身體傷殘可令你在駕駛時對公眾構成危險，你須立即以書面向運輸署署長報告。
 - (4) 如果申請由代理人遞交，代理人必須同時出示其本人的身分證明文件正本，以作紀錄。
- (1) You are advised to read the information booklet "How to Apply for a Driving Licence" or information leaflet "How to Apply for a Driving Instructor's Licence" before completion of this application form. You can obtain this booklet or leaflet at all Licensing Offices or our website: <http://www.info.gov.hk/td>.
 - (2) If there is any change in your name, address or identity document, you should notify the Commissioner for Transport in writing or by completing form (TD 559) within 72 hours.
 - (3) If you subsequently suffer from any disease or physical disability which may cause the driving by you to be a source of danger to the public, you should report in writing to the Commissioner for Transport immediately.
 - (4) If the application is submitted by an agent, the agent is also required to produce his/her own original identity document for record purpose.

本欄不必填寫 FOR OFFICIAL USE ONLY

O	
P	

Receiving Officer's Signature _____

正式／暫准駕駛執照及駕駛教師執照申請表格

APPLICATION FOR FULL / PROBATIONARY DRIVING LICENCE & DRIVING INSTRUCTOR'S LICENCE

(不適用於申請學習駕駛執照及免試簽發正式駕駛執照)

(Not Applicable to Application for Learner's Driving Licence and Direct Issue of Full Driving Licence)

請用正楷填寫及在適當方格內加上✓號

Please use BLOCK LETTERS to complete the form and enter ✓ in the appropriate box(es)

甲部 申請內容 PART A Details of Application

(1) 申請執照的類型 Licence Applied for

正式駕駛執照 Full Driving Licence

(七十歲或以上並申請正式駕駛執照人士適用)
(Applicable to a person aged 70 or above who applies for Full Driving Licence)

執照年期 Licence Period

一年期 1-year 三年期 3-year

暫准駕駛執照 Probationary Driving Licence

駕駛教師執照 Driving Instructor's Licence

(2) 所需服務 Required Service

續領 Renewal

新領 First Issue† _____

加領 Addition of new entitlement(s)† _____

† 請看丁部，並填上車輛類別／組別代號

Please see Part D and enter Vehicle Class code(s) / Group code(s)

乙部 聲明 PART B Declaration

(1) 你現時是否患有《道路交通(駕駛執照)規例》附表1內列明的疾病或身體傷殘或任何其他疾病或身體傷殘可令你在駕駛時對公眾構成危險(請看戊部)?
Are you suffering from any disease or physical disability specified in the First Schedule of the Road Traffic (Driving Licences) Regulations or any other disease or physical disability which may cause the driving by you to be a source of danger to the public (please see Part E)?

否 No

是，本人現正患有 _____，
惟本人 * 持有 / 並無持有 運輸署署長在本人通過身體傷殘有關的考試後發出的認可書。

Yes, I am suffering from _____,
and I *am / am not in possession of an approval letter granted by the Commissioner for Transport upon successful completion of a test in relation to my physical disability.

* 請將不適用的刪去。 To be deleted as appropriate.

(2) 本人謹此聲明現時所申請的執照種類未曾被暫時吊銷或取消，而本人亦沒有被取消持有或領取駕駛執照的資格，並且聲明上述第(1)段所陳述的事項均屬事實及真確。本人明白如故意填報失實資料，根據《道路交通條例》(第374章)第111條第(3)款的規定，本人可被判罰款5,000元及監禁六個月。

I hereby declare that the class of licence that I am applying for has not been suspended or cancelled and I am not disqualified from holding or obtaining a driving licence, and further declare that the matters set out in paragraph (1) above are true and correct. I understand that if I knowingly make any statement which is false in a material particular, I shall render myself liable under Section 111(3) of the Road Traffic Ordinance (Cap. 374) to a fine of \$5,000 and to imprisonment for six months.

申請人姓名 _____
Name of Applicant 先生 Mr. 夫人 Mrs. 小姐 Miss 女士 Ms.

身分證明文件號碼 _____
Identity Document No. _____

日間聯絡電話號碼 _____
Daytime Contact Telephone No. _____

申請人簽署 _____ 日期 _____
Signature of Applicant _____ Date _____

(如你以郵遞申請，請填寫丙部)
(Please complete Part C if you wish to apply by post)

丙部 郵遞申請 PART C Application by Post

(1) 請在支票背面寫上你的姓名及日間聯絡電話號碼。
Please write down your name and daytime contact telephone number on the back of the cheque.

(2) 請填上你的付款資料。
Please fill in your remittance details.

銀行名稱 _____
Name of bank _____

付款總額 _____
Amount paid _____

支票 / 銀行本票號碼 _____
Cheque / Cashier order No. _____

請在下方填寫你的姓名及回郵地址。本署會將執照寄回該地址，但不會就以下資料而更改本署紀錄。
Please fill in your name and return address to which the licence will be posted. We will not amend our record on the basis of the information provided below.

姓名 Name: _____

回郵地址 Return Address: _____

丁部 車輛類別／組別代號 PART D Vehicle Class / Group Codes

駕駛執照 — 車輛類別代號 Driving Licence — Vehicle Class Codes

代號 Code	車輛類別	Vehicle Class
1	私家車	Private Car
2	輕型貨車	Light Goods Vehicle
3	電單車	Motor Cycle
4	私家小巴	Private Light Bus
5	公共小巴	Public Light Bus
6	的士	Taxi
9	私家巴士	Private Bus
10	公共巴士	Public Bus
15	傷殘者車輛	Invalid Carriage
16	政府車輛	Government Vehicle
17	專利公共巴士	Public Bus — Franchised
18	中型貨車	Medium Goods Vehicle
19	重型貨車	Heavy Goods Vehicle
20	掛接式車輛	Articulated Vehicle
21	特別用途車輛	Special Purpose Vehicle
22	機動三輪車	Motor Tricycle
A	裝有自動傳動系統之車輛 Class/Type of vehicle with automatic transmission	

駕駛教師執照 — 組別代號

Driving Instructor's Licence — Group Codes

代號 Code	組別 Group
GP 1	私家車及輕型貨車 Private car and light goods vehicle
GP 2	公共小巴、私家小巴、公共巴士及私家巴士 Public light bus, private light bus, public bus and private bus
GP 3	中型貨車、重型貨車及掛接式車輛 Medium goods vehicle, heavy goods vehicle and articulated vehicle
GP 4	電單車及機動三輪車 Motor cycle and motor tricycle
GP 5	政府車輛 Government vehicle

戊部 道路交通(駕駛執照)規例附表 1 —
例外的疾病及身體傷殘
**PART E The First Schedule of the Road Traffic
(Driving Licences) Regulations —
Excepted Diseases and Physical Disabilities**

- (1) 癲癇症。
- (2) 高血壓或其他因由，以致有可能突然暈眩或昏倒以致失去能力。
- (3) 精神紊亂，以致執照申請人或持有人(視屬何情況而定)有可能根據《精神健康條例》(第136章)被羈留或以住院病人身分在該條例所指的精神病院接受治療。
- (4) 任何導致肌肉不受控制的狀況。
- (5) 未受控制的糖尿病。
- (6) 不能在白天充足光線下讀出與他相距23米的登記號碼(有需要者在配戴眼鏡或其他矯正視力鏡片作為協助，仍不能讀出)。
- (7) 任何其他疾病或傷殘，而該疾病或傷殘很可能令申請人或持有人沒有能力在不危及公眾安全的情況下，有效地駕駛或控制該執照所指的汽車或經適當改裝的汽車；但失聰本身並不當作上述的傷殘。

- (1) Epilepsy.
- (2) Liability to sudden attacks of disabling giddiness or fainting due to hypertension or any other cause.
- (3) Mental disorder for which the applicant for the licence, or, as the case may be, the holder of the licence is liable to be detained under the Mental Health Ordinance (Cap. 136) or is receiving treatment as an in-patient in a mental hospital within the meaning of that Ordinance.
- (4) Any condition causing muscular incoordination.
- (5) Uncontrolled diabetes mellitus.
- (6) Inability to read at a distance of 23 metres in good daylight (with the aid of spectacles or other corrective lenses, if worn) a registration mark.
- (7) Any other disease or disability which is likely to render him incapable of effectively driving and controlling a motor vehicle or suitably adapted motor vehicle to which such licence refers without endangering public safety, provided that deafness shall not of itself be deemed to be any such disability.

續領執照 Renewal of Licence

(1) 正式駕駛執照 / 駕駛教師執照

- (a) 你可於執照屆滿日期前四個月內申請續領，新執照將於先前執照屆滿當日起生效。
- (b) 在執照屆滿後十五日內續領的新執照將於先前執照屆滿當日起生效。
- (c) 在執照屆滿期十五日後續領的新執照將於續領日起生效。
- (d) 凡執照已屆滿超過三年，不得續領。

(2) 暫准駕駛執照

- (a) 你可於執照屆滿日期前十五日內申請續領，新執照將於先前執照屆滿當日起生效。
- (b) 在執照屆滿後續領的新執照將於續領日起生效。
- (c) 凡執照已屆滿超過三年，不得續領。

(1) Full Driving Licence / Driving Instructor's Licence

- (a) You may apply for renewal of licence within four months prior to the expiry date of the current licence. Licence renewed in advance will be valid from the date of expiry.
- (b) Licence renewed within 15 days after the date of its expiry is to become effective from the date of expiry.
- (c) Licence renewed after 15 days of its expiry is to be effective from the date of renewal.
- (d) Licence which has expired for a period of more than three years shall not be renewed.

(2) Probationary Driving Licence

- (a) You may apply for renewal of licence within 15 days prior to the expiry date of the current licence. Licence renewed in advance will be valid from the date of expiry.
- (b) Licence renewed after its expiry is to be effective from the date of renewal.
- (c) Licence which has expired for a period of more than three years shall not be renewed.

交回表格地點 Place of Submission

請將填妥的申請表格(即第2頁)及所需文件以下列方式交回 —
Please return the completed application form (i.e. page 2) and necessary documents by any of the following methods —

郵寄申請

請以掛號信寄

九龍觀塘郵政信箱69511號

(本署收到申請後，會在10個工作天內將執照以掛號信寄回給你)

親自或由代理人申請

- (1) 香港金鐘道九十五號統一中心三樓香港牌照事務處；
- (2) 九龍長沙灣道三零三號長沙灣政府合署二樓九龍牌照事務處；
- (3) 九龍觀塘鯉魚門道十二號東九龍政府合署五樓觀塘牌照事務處；或
- (4) 新界沙田上禾輦路一號沙田政府合署二樓沙田牌照事務處。

牌照事務處服務時間

星期一至五：上午九時至下午四時(午膳時間照常服務)

星期六：上午九時至上午十一時三十分

Application by post

Please send application by registered post to

P.O. Box 69511, Kwun Tong Post Office, Kowloon.

(Upon receipt of application, the licence will be posted to you by registered post within 10 working days)

Application in person or by agent

- (1) Hong Kong Licensing Office at 3/F, United Centre, 95 Queensway, Hong Kong;
- (2) Kowloon Licensing Office at 2/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon;
- (3) Kwun Tong Licensing Office at 5/F, Kowloon East Government Offices, 12 Lei Yue Mun Road, Kowloon; or
- (4) Sha Tin Licensing Office at 2/F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories.

Service hours of licensing offices

Monday to Friday: From 9:00 a.m. to 4:00 p.m.
(open during lunch hours)

Saturday: From 9:00 a.m. to 11:30 a.m.

個人資料的說明

收集目的

- 運輸署會使用透過本表格所獲得的個人資料作以下用途：
 - 辦理有關審批你在本表格中所提出的申請的事務；
 - 依照道路交通（車輛登記及領牌）規例第4(2)條的規定，保存一份車輛紀錄，讓市民索閱；（只適用於與車輛有關的申請）
 - 依照道路交通（駕駛執照）規例第39條的規定，保存一份詳列駕駛執照上各細項的紀錄；（只適用於與駕駛執照有關的申請）
 - 辦理有關交通及運輸的事務；及
 - 方便運輸署與你聯絡。
- 你必須提供本表格所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

獲轉交資料的部門／人士

- 你透過本表格所提供的個人資料會向下列人士／部門公開：
 - 其他政府部門、決策局及有關機構，以作上述第1段所列的用途；
 - 任何人士，以作上述第1段(b)項所列的用途；及
 - 隧道公司及青馬管理有限公司，以便該等機構執行與交通及運輸有關的法定職責。

索閱個人資料

- 根據個人資料(私隱)條例第18及22條及附表1第6條，你有權索閱及修正你的個人資料。你的索閱權包括獲取本表格所提供的個人資料副本一份。

查詢

- 有關透過本表格收集的個人資料的查詢，包括索閱及修正資料，應寄往：
**香港金鐘道九十五號統一中心三樓牌照組
行政主任／FRT收**

Notes about Personal Data

Purposes of Collection

- The personal data provided by means of this form will be used by Transport Department for the following purposes:
 - activities relating to the processing of your application in this form;
 - maintenance of a register of vehicles for public access under regulation 4(2) of the Road Traffic (Registration and Licensing of Vehicles) Regulations; (*applicable to vehicle-related applications only*)
 - maintenance of a record of particulars of driving licences under regulation 39 of the Road Traffic (Driving Licences) Regulations; (*applicable to driving licence-related applications only*)
 - activities relating to traffic and transport matters; and
 - facilitating communication between Transport Department and yourself.
- It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

Classes of Transferees

- The personal data you provided by means of this form may be disclosed to:
 - other Government departments, bureaux and relevant organizations for the purposes mentioned in paragraph 1 above;
 - any person for the purpose mentioned in paragraph 1(b) above; and
 - tunnel companies and Tsing Ma Management Limited for execution of their statutory duties in traffic and transport matters.

Access to Personal Data

- You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

- Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to:

**Executive Officer / FRT
Licensing Section, 3/F, United Centre,
95 Queensway, Hong Kong.**

運輸署網站 Transport Department's website:
<http://www.info.gov.hk/td>